



# Arterial Street Impact Fee Credit Application/ Checklist

*This form must be submitted for credit determination. Preliminary credit shall be determined based on information available at the time of request. Final credit shall be determined based on City Approved As-builts.*

PROJECT NAME: \_\_\_\_\_

PROJECT LOCATION: \_\_\_\_\_

Place a check mark next to the completed items and include this form when requesting determination of credit. All items may not apply.

**For a Preliminary Credit determination, please provide the following information: ① & ②**

\_\_\_\_\_ Improvement plans or description of permanent improvements to be constructed.

Required information includes:

- \_\_\_\_\_ Arterial street name(s)
- \_\_\_\_\_ Estimated date of roadway completion
- \_\_\_\_\_ Length of permanent improvements in feet
- \_\_\_\_\_ Full street or half street, median and opposing lane improvement
- \_\_\_\_\_ Half street right-of-way width relative to section line or centerline
- \_\_\_\_\_ Half street pavement width in feet, face of curb to median face of curb
- \_\_\_\_\_ Half street median width in feet, face of curb to face of curb
- \_\_\_\_\_ Opposing lane width
- \_\_\_\_\_ Area of right-of-way dedication
- \_\_\_\_\_ Site plan, preliminary plat or final plat
- \_\_\_\_\_ Number of residential units and/or commercial square footage
- \_\_\_\_\_ Area of commercial parcels, school or park sites

\*Provide plans or maps as necessary for clarification

**For a Final Credit determination, please provide the following information: ③**

- \_\_\_\_\_ Approved site plan, preliminary plat or final plat, signed by licensed surveyor, showing:
  - \_\_\_\_\_ Boundary of property for which credit is claimed
  - \_\_\_\_\_ Boundary for each parcel, phase, tract, and lot
  - \_\_\_\_\_ Number of each parcel, phase, tract, and lot
  - \_\_\_\_\_ Area in square feet of each parcel, phase, tract, and lot
  - \_\_\_\_\_ Corresponding Certificate of Area for area calculations
  - \_\_\_\_\_ Ownership of each parcel, phase tract, and lot
  - \_\_\_\_\_ AutoCAD .DWG file
- \_\_\_\_\_ Land use data table containing the following information for each parcel, phase, tract, and lot: subdivision name, parcel number, phase number, tract number, lot number, address, parcel ID number, land use by general use category, number of residential units or building square footage, property owner. See Example A : Land Use Data Table.
  - \_\_\_\_\_ Hard copy
  - \_\_\_\_\_ Disk copy in Microsoft Excel format

\_\_\_\_\_ Mile-street as-built plans showing improvements made at expense of property owner. Required information on plans includes:

\_\_\_\_\_ Map showing limits of arterial street improvements for which credit is claimed

\_\_\_\_\_ Arterial street name

\_\_\_\_\_ Year of roadway completion

\_\_\_\_\_ Length of roadway project in feet

\_\_\_\_\_ Full street or half street , median and opposing lane improvement

\_\_\_\_\_ Half street right-of-way width relative to section line or centerline

\_\_\_\_\_ Half street pavement width in feet, face of curb to median face of curb

\_\_\_\_\_ Half street median width in feet, centerline to median face of curb

\_\_\_\_\_ Opposing lane width

\_\_\_\_\_ Certified area of right-of-way in square feet for which credit is being claimed

\_\_\_\_\_ Copy of Letter of Final Acceptance

\_\_\_\_\_ Documentation of fees paid for area buy-ins, if applicable, and a description and quantities of the improvements.

\_\_\_\_\_ Copies of agreements with City for buy-back of arterial street improvements implemented beyond half streets along frontages, if applicable.

\_\_\_\_\_ Copies of agreements with City for credit arterial street improvements mile streets along frontage, if applicable.

\_\_\_\_\_ **Credit for this project is hereby waived.**

Notes: 1. Applicant should provide filing copies no larger than 11" x 17" of all maps and plans described above. Larger drawings may also be submitted as necessary for clarity.

2. Items that are not applicable check as "NA".

**REQUIRED:**

I hereby declare under penalty or perjury that the information provided above and attached hereto is true and correct and complete.

\_\_\_\_\_  
Printed Name and Title of Owner

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company

State of Arizona)

) ss

County of Maricopa )

This instrument acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by \_\_\_\_\_

My Commission Expires:

\_\_\_\_\_  
NOTARY PUBLIC